



CHILDREN'S SERVICES SCRUTINY COMMITTEE

MONDAY 28 NOVEMBER 2016

10.00 am COUNCIL CHAMBER, COUNTY HALL, LEWES

MEMBERSHIP - Councillor Kathryn Field (Chair)
Councillors Stephen Shing (Vice Chair), Claire Dowling, Kim Forward,
Roy Galley, Mike Pursglove, Alan Shuttleworth, Barry Taylor, and Francis
Whetstone

Mr Simon Parr (Roman Catholic Diocese representative)
Dr Ann Holt (Church of England Diocese representative),
Ms Nicola Boulter (Parent Governor representative),
Councillor Julian Peterson (District/Borough representative)

A G E N D A

- 1 Minutes of the meeting held on 26 September 2016 (*Pages 3 - 10*)
- 2 Apologies for absence
- 3 Disclosures of interests
Disclosures by all members present of personal interests in matters on the agenda, the nature of any interest and whether the member regards the interest as prejudicial under the terms of the Code of Conduct.
- 4 Urgent items
Notification of items which the Chair considers to be urgent and proposes to take at the appropriate part of the agenda. Any members who wish to raise urgent items are asked, wherever possible, to notify the Chair before the start of the meeting. In so doing, they must state the special circumstances which they consider justify the matter being considered urgent.
- 5 Reconciling Policy, Performance and Resources (RPPR) (*Pages 11 - 38*)
Report by the Chief Executive
- 6 Scrutiny Review of Early Years Attainment (*Pages 39 - 44*)
Report by the Director of Children's Services
- 7 Scrutiny committee future work programme (*Pages 45 - 52*)
- 8 Forward Plan (*Pages 53 - 60*)
The Forward Plan for the period to 28 February 2017. The Committee is asked to make comments or request further information.
- 9 Any other items previously notified under agenda item 4

PHILIP BAKER
Assistant Chief Executive

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18 November 2016

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CHILDREN'S SERVICES SCRUTINY COMMITTEE

MINUTES of a meeting of the Children's Services Scrutiny Committee held in the Council Chamber at County Hall, Lewes on 26 September 2016.

- Present Councillors Kathryn Field (Chair), Stephen Shing (Vice Chair), Peter Charlton, Claire Dowling, Kim Forward, Roy Galley, Alan Shuttleworth and Barry Taylor.
- Dr Ann Holt (Church of England Representative)
Simon Parr (Roman Catholic Diocese Representative)
Councillor Julian Peterson (Borough and District Representative)
Nicola Boulter (Parent Governor Representative).
- Lead Members: Councillor Sylvia Tidy (Lead Member Children & Families / designated statutory Lead Member for Children's Services);
Councillor Nick Bennett (Lead Member for Education and Inclusion, Special Educational Needs and Disability)
- Other Members Councillor David Elkin (Deputy Leader of the Council and Lead Member for Resources),
- Also present Becky Shaw, Chief Executive, Stuart Gallimore, Director of Children's Services; Louise Carter, Assistant Director (Communication, Planning and Performance) Liz Rugg, Assistant Director (Early Help and Social Care) Fiona Wright, Assistant Director (Education & ISEND), Amanda Watson, Planning and Performance Manager, Mark Whiffin, Head of Finance, Samantha Williams, Assistant Director (Planning, Performance and Engagement), Tania Riedel, Youth Offending Team Manager, Lucy Spencer, Strategy and Partnership Officer, Reg Hooke, Independent Chair of the LSCB, Douglas Sinclair, Head of Children's Safeguards & Quality Assurance, Sally Williams, LSCB Manager, Caroline McKiddie, Partnership Manager: Education, Employment & Training.
- Stuart McKeown, Senior Democratic Services Advisor.

9 MINUTES OF THE MEETING HELD ON 27 JUNE 2016

9.1 RESOLVED – to confirm as a correct record the minutes of the last Committee meeting held on 27 June 2016.

10 APOLOGIES FOR ABSENCE

10.1 It was noted that Councillor Peter Charlton was substituting for Councillor Francis Whetstone.

11 URGENT ITEMS

11.1 No urgent items were notified.

12 RECONCILING POLICY, PERFORMANCE AND RESOURCES (RPPR) 2016/17

12.1 The Chief Executive, Becky Shaw, and the Director of Children's Services, Stuart Gallimore, introduced the report by providing an overview of the context of the current RPPR process.

12.2 The Committee then discussed the areas of search before them and sought more information about the following items:

- Revenue Budget. The Committee asked for more detailed information about progress with Children's Services review of all its costs across the department (which it is undertaking in response to a projected overspend for the year of approximately £4million);
- Inclusion, Special Educational Needs and Disability (ISEND). Further clarification was sought regarding the increased costs the ISEND service is experiencing. The Committee were specifically interested in:
 - whether more could be done to manage public expectations about the level of special educational needs support available; and
 - delays in converting statements to Education, Health and Care Plans (EHCPs) and the additional costs this may incur.
- Mental Health and Young People. More detail was requested about the impact of the savings plan on the provision of services relating to Mental Health and Young People. In particular the Committee asked about progress with the integration of Child and Adolescent Mental Health Services (CAMHs) with the local Clinical Commissioning Groups (CCGs).
- Children's Centres. Further clarification was requested about the impact of the savings plan on Children's Centres. In particular, the Committee asked for more information about the extent of the integration between Children's and Health Services and whether more could be done to maximize this collaboration.
- Troubled Families. More detail was requested about the impact of the savings plan on the delivery of services for Troubled Families.

12.3 RESOLVED to:

- 1) agree the key areas of interest/lines of enquiry for scrutiny as set out in paragraph 12.2 and to ensure these are reflected in the Committee's future work programme.
- 2) establish a scrutiny review board to consider the developing portfolio plans and savings proposals as they emerge in December and to submit scrutiny's final comments on them to Cabinet in January 2017.

13 ANNUAL REVIEW OF SAFER COMMUNITIES PERFORMANCE

13.1 Samantha Williams, Assistant Director (Planning, Performance and Engagement) introduced the report and highlighted to the Committee some of the specific work streams within the East Sussex Safer Communities Partnership Business Plan for 2016/17 to 2018/19. Within the 'Serious Organised Crime' work stream this included, for example, a Sussex Police led awareness-raising campaign relating to vulnerable young people and Child Sexual Exploitation (CSE). This campaign focused on helping parents and relevant professionals who come into

contact with young people (as well as young people themselves) understand both what CSE is and how they can help prevent abuse from happening. The campaign reached a wide audience with, for example, over a million views by adults and young people of billboards and other material placed in public spaces.

13.2 Lucy Spencer (Strategy and Partnership Officer) updated the Committee about duties introduced in July 2015, which included requirements relating to increased levels of partnership working. The Committee were also provided with an overview of activities undertaken by the Council in response to these new duties. This included detail about:

- the establishment of a Prevent Board in East Sussex. The Board is made up of specified bodies, including the Probation and Youth Offending services and Borough and District Councils. On an annual basis the Board considers the recommendations made to it via the Counter Terrorism Local Profile, which is drawn up every year by Sussex Police. East Sussex is a low priority level area for violent extremism and radicalization. So whilst a significant work has been undertaken to comply with the new duties, East Sussex County Council has not had to deal with the high number of referrals experienced by some other local authorities.
- training has been provided to East Sussex County Council staff, local district and borough council officers and colleagues within Public Health. Schools have also been provided with significant levels of support as this is a new area for them.
- Referral mechanisms have been established where there is a concern about extremism. Referrals are made in accordance with the 'Channel Programme' (Channel is a national programme which focuses on providing support at an early stage to people who are identified as being vulnerable to being drawn into terrorism). For children it has been established that referrals are made via the Council's Single Point of Advice mechanism (a 'Single Point of Advice' team has been put in place by the Council for managing all initial contacts to Children's Services. The aim of this being to help the Department respond efficiently so that children and their families are provided with support and interventions quickly).
- Resources have been dedicated to ensuring that IT equipment within the Council and in schools have the appropriate filters in place.
- Over 40 young people have been referred to the Prevent board. However, none of the young people in this group met the threshold for a 'Channel' intervention.
- A pilot programme called 'Think, Protect, Connect' has been developed. This programme takes young people through a six-part workshop that looks at identity, a sense of belonging, challenging online messages and understanding what propaganda is. The workshop will be delivered to 30 schools next year. It is hoped to have the programme cited on the Department for Education's website for other schools nationally to have access to.
- A 40 minute e-learning module has been developed for use by Children's Services staff and voluntary organisations.

13.3 The Committee welcomed the report and discussed a number of items. A summary of the key discussion points and responses from officers are set out below:

- The Committee asked whether some of the future actions summarized within the work streams were specific enough and whether greater clarity could be provided in future. In response, the Committee were informed by Samantha Williams that as next year's Plan is developed it will be possible to provide more detail regarding targets and benchmarks.
- A further question was asked about what advice was being provided to young people about the inappropriate/unsafe use of mobile phones. In response, it was explained that whilst there is an element of personal responsibility here,

work (within the Road Safety work stream) is being undertaken to develop an understanding of the behaviour of young people within specified high risk groups. This understanding could then be used to develop strategies that would aim to positively influence young people's behaviour and hopefully reduce the risk that, for example, they are involved in a road accident as a result of being distracted by using their mobile phone.

- More information was requested about the reason behind the positive statistic that the numbers of young people being held in custody overnight was reducing. In response, Tania Riedel (Youth Offending Team Manager) explained that the fall in this figure was the result in part of early intervention activities being undertaken by the Police and in partnership with the Youth Offending team. Such interventions might involve, for example, community resolution/restorative justice type activities that mean the need to detain a young person in a police cell is avoided. Furthermore, and to avoid an overnight stay, if a young person is unavoidably held in a police cell, work is undertaken to place them in an appropriate and safe environment as quickly as possible.

13.4 RESOLVED – 1) to note the performance in 2015/16 and the priorities and issues identified for 2016/17.

2) that due to the levels of scrutiny work already under way, to not add any further specific items to the Committee's work programme at this time, but to review the situation after the local elections next spring.

14 LOCAL SAFEGUARDING CHILDREN'S BOARD (LSCB) ANNUAL REPORT

14.1 Reg Hooke, Independent Chair of the East Sussex Local Safeguarding Children Board (LSCB) introduced the annual report for 2015/16 by providing an overview of the key issues covered therein. This included reference to Section 1 of the report which provides an overview of the most vulnerable groups in East Sussex. Mr Hooke highlighted that this section includes data indicating positive trends relating to both reductions in the numbers of children on Protection Plans and in the numbers of Looked After Children.

14.2 The Committee thanked the LSCB for the accessible nature of the report and the clear way in which key information was presented. The Committee then discussed a range of issues and asked a number of questions, a summary of which is provided below:

- **Electively Home Educated Children.** The Committee noted the increase in the numbers of children being home educated. Whilst the Committee recognised the right of parents to home educate and that this in itself is not a risk factor for abuse or neglect, some members noted that there is a risk these children can become invisible to local services. In response, the Committee heard that the LSCB have scrutinized this subject area and that the Board were reassured by the effective approach being taken by the Local Authority to conduct appropriate risk assessments.
- **Substance Misuse.** The Committee noted there has been a 10% increase in the number of young people presenting to treatment services. This is in contrast to the 7% reduction in young people's treatment presentations at the national level. In response, the Committee were informed that the LSCB share the Committee's concerns about this increase and that as a result, the Board will be considering this issue in more detail. The Committee were also informed that the Children's Services Department recognise the importance of reducing the rates of substance misuse amongst young people and that the Department will be working closely with colleagues in Public Health to improve outcomes.
- **Chelsea's Choice.** The Committee asked whether the production would be rolled out more widely to schools across the county (Chelsea's Choice is a 40

minute production performed to children aged 12 years and over by the AlterEgo Theatre Company and highlights issues relating to child sexual exploitation). The Committee also asked whether members could view the production themselves. In response Douglas Sinclair, explained that the 'Chelsea's Choice' is a production funded by Eastbourne Borough Council and that discussions are ongoing with other borough and district council's to have the production shown at other schools in those areas. As it is a production and not a video, the actors involved are able to take part in a question and answer session with the children viewing the production. This helps the production have an effective impact on its audience. Subject to the agreement of the institution acting as host, an undertaking was also given to notify members of the Committee when future performances of the production were taking place locally.

14.3 RESOLVED to –

- 1) Note the report; and
- 2) Where appropriate, that members are to be notified of when 'Chelsea's Choice' was being performed at local schools so that Committee member attendance could be arranged.

15 RAISING THE PARTICIPATION AGE MONITORING REPORT

15.1 The Committee established a 'Raising the Participation Age' (RPA) Review Board to examine if East Sussex County Council was meeting relevant statutory duties and whether improvements could be made to increase the levels of participation of young people in education, employment and training. The report updated the Committee on the Action Plan adopted by the Children's Services Department following the presentation of the final report to Cabinet in January 2016. Fiona Wright (Assistant Director) and Caroline McKiddie (Participation Manager Education, Employment & Training) welcomed the progress highlighted within the report and provided an overview of some of the key developments since this item was last considered by the Committee.

15.2 In response the Committee welcomed the report and raised a number of questions in relation to the Action Plan (set out in Appendix 2 of the report). A summary of the Committee's questions, together with responses from the Department are set out below:

- **Investors in Careers (IIC).** The Committee noted the high number of secondary schools that have achieved IIC accreditation. However, it was noted that a number of schools are due for review and the Committee asked for clarification as to whether this had been taken on board by the relevant schools. It was also noted that a number of academies did not appear to have engaged with the Council over IIC accreditation and that there appears to be a lack of information about the engagement of Colleges. The Committee therefore asked if it could be provided with further information on these points. In response, the Committee were informed there is an officer who devotes a substantial amount of their time to support the re-accreditation process and so this is being actively worked on. A further development is that the Department for Education (DfE) are bringing out statutory advice which it is hoped will include guidance on kite-marking in this area. It is hoped therefore that good levels of engagement will continue given both the officer support on offer and revised statutory guidance.
- **Governor Champions.** The Committee asked for an update regarding progress with appointing Governor Champions and whether, if further Champions were in place, this could also help increase the number of institutions seeking IIC accreditation. In response, the Committee were informed that the Department had undertaken a number of activities to promote the role of the Governor Champion. This included attending a

number of governor briefings and contributing to governor newsletters. There is also Department for Education guidance which the Children's Services Department anticipate will support its work in this area. However, as things stand further developmental and promotional work relating to the Governor Champion role is required.

- **Employability Passport.** Given the Employability Passport pilot had now finished, the Committee asked for feedback about the effectiveness of the project. In response it was explained that the project had been successful and was well-received by young people. However, as the project was paper-based many of the young people involved expressed a strong preference for an online option. With this in mind, the Committee were informed that the Department are exploring the possibility of using a system employed by Sussex Downs College called 'Mozilla Badges' and that meetings to discuss this were imminent. Overall therefore the feedback is that the Passport is viewed as useful and that it is wanted, but that it needs to be more accessible.
- **Careers Fair.** The Committee wanted to know about the impact of Careers Fairs and whether schools are engaging with this process. In response, it was explained that the Department had received mixed views about the effectiveness of Careers Fairs, with some being more viewed as more successful than others. The general feedback was that Careers Fairs need to be more engaging. One way of achieving this could be to arrange a Careers Fair involving the Enterprise Adviser Network. This would allow businesses to be involved with the process and would help make such events more relevant and engaging.
- **Placements for Young People.** The Committee welcomed the increase in the number of Young People who have been offered a work placement. However, the Committee asked for clarification on whether further places were still required.
- **Post 16 Travel Support.** With regard to Recommendation 7, the Committee asked for details of the numbers of young people who took up the bursary funds on offer to help improve access to post-16 provision. In response, the Committee were informed that the Department do not have access to data on this as this is information held by the Education Funding Agency. The Committee were also informed about early discussions relating to the possibility of making post-16 provision more accessible. The Committee asked for feedback on these discussions.

15.3 RESOLVED: to ask for further feedback on the issues raised in paragraph 15.2 when this item is brought back to the Committee for its 12 month monitoring report.

16 SCRUTINY COMMITTEE FUTURE WORK PROGRAMME

16.1 The Committee reviewed its work programme, noting the following:

- At its November meeting the Committee will be provided with an update on the county-wide roll out of the Integrated Progress Review pilot (this relates to Recommendation 2 of the Action Plan produced by the Children's Services Department in response to the recommendations arising from the Scrutiny Review of Early Years Attainment).
- The 12 month monitoring report on the implementation of the recommendations arising from the Scrutiny Review of Raising the Participation Age is scheduled to be considered by the Committee at its March meeting.

16.2 RESOLVED to update the work programme in line with paragraphs 12.3, 13.4, 14.3 and 15.3.

17 FORWARD PLAN

17.1 The Committee noted the Forward Plan for the period 1 September to 31 December 2016.

(The meeting ended at 11.40 am).

The date of the next meeting is Monday 28 November 2016.

COUNCILLOR KATHRYN FIELD
Chair

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Report to: **Children's Services Scrutiny Committee**

Date: **28 November 2016**

By: **Chief Executive**

Title of report: **Reconciling Policy, Performance and Resources (RPPR)**

Purpose of report: **To provide an update on the Council's business and financial planning process (Reconciling Policy, Performance and Resources) and the Committee's comments and requests for further information.**

RECOMMENDATIONS:

The Scrutiny Committee is recommended to:

(1) consider any additional information requested at the September Scrutiny Committee meeting on RPPR;

(2) review the areas of search for additional savings as outlined in the RPPR Cabinet report of 11 October 2016 and suggest any amendments or potential alternatives that should be explored; and

(3) identify any further work or information needed to aid the Scrutiny Committee's contribution to the RPPR process for consideration at the December RPPR Board or as part of the Committee's ongoing work programme.

1. Background

1.1 As reported in September, the Council is currently in year one (2016/17) of a three year service and financial plan which was agreed by Council in February 2016. This was developed against a background of permanent reduction in the size of the public sector, including councils, and reflects savings of £19.5m in 2016/17; savings of £17.3m in 2017/18 and £27.4m in 2018/19 which are included in the medium term financial plan (MTFP).

1.2 Plans for years two and three (2017/18-2018/19) of the three year programme were less detailed than those for the current year because of the uncertainty about future funding and the need to take account of the effect of current savings plans. Cabinet asked Chief Officers to bring updated savings proposals for 2017/18 - 2018/19 to its meeting on 11 October 2016 for initial consideration.

1.3 The update of the MTFP indicates a projected shortfall against previous plans of £4.9m for 2017/18 together with a number of additional financial risks. In response additional savings of £6.5m for 2017/18 have been identified as areas of search. These savings are in addition to the £17.3m previously included in the MTFP.

2. Scrutiny engagement in RPPR

2.1 At the September meeting the scrutiny committees discussed the current Portfolio Plans and Savings Plans for 2016/17 for those services within their remit. The Committee also reviewed the existing savings proposals for 2017/18 and 2018/19 and made comments or requests for further information. The scrutiny committees' comments were reported to Cabinet on 11 October in appendix 3 of the Cabinet report.

2.2 The **November 2016 scrutiny committees** are invited to:

- consider any additional information requested at the September meeting in preparation for the RPPR Board in December;
- review the updated areas of search for savings and suggest any amendments or potential alternatives that should be explored; and
- fine tune the scrutiny committee's work programme to ensure the Committee is in the best position to contribute to the ongoing RPPR process.

Appendix 1 contains an extract from the 11 October Cabinet RPPR report, which details the areas of search and additional savings for those services within the remit of this committee.

Appendix 2 contains the additional information requested at the September scrutiny committee meeting.

2.3 The **RPPR scrutiny board** will meet on Tuesday 13 December 2016 to agree detailed comments and any recommendations on the emerging portfolio plans and savings proposals to be put to Cabinet on behalf of their parent scrutiny committees in January 2017. The Chairs of all the scrutiny committees are invited to attend all the scrutiny review boards.

2.4 The **March 2017 scrutiny committees** will review the process and their input into the RPPR process and receive feedback on how scrutiny input has been reflected in final plans. Any issues arising can be reflected in the future committee work programme.

2.5 Running alongside this process, a number of whole-Council Member forums have been arranged to ensure that Members can keep an overview of the emerging picture across all service areas including the impacts of national announcements on our plans. Chief Officers will also provide any briefings required by group spokespersons to assist them in contributing to the RPPR process and future savings and spending plans.

BECKY SHAW
Chief Executive

Contact Officer: Jane Mackney, Head of Policy and Performance (01273 482146)

Local Member: All

Background Documents:

11 October Cabinet RPPR Report.

Children's Services - current & additional savings			Gross budget *	Net budget *	Savings	
			2016/17	2016/17	2017/18	2018/19
Service description	Description of savings proposal	Impact assessment	£'000	£'000	£'000	£'000
Early Help	Withdraw from the current County Council funded universal open access/drop in activity sessions at children's centres; integration of health visiting and children's centres and streamlining of management; some reduction in years 2 and 3 in targeted one to one support for vulnerable families and young people.	Integration of health visiting, the Family Nurse Partnership Programme and children's centres provides the opportunity to look at how the national Healthy Child Programme 0-5 can be provided locally in the most cost effective way, but savings will mean the loss of some posts and changes in the mix of posts of different kinds. Open access activities are currently funded across the county. Ending these activities will reduce opportunities to build supportive connections between local families, promote positive parenting, support children to be ready for school and identify those families with emerging support needs e.g. low level mental health needs. Reduced opportunities to identify families with emerging support needs and reduced capacity for one to one support may impact on demand reduction for social care. The savings start in 16/17, but are being implemented over the 3 years to 18/19, and with significant management savings in 16/17.	18,928	15,519	577	1,238
Early Help 0-5	Reduction and reshaping of management and support functions.	Staff consultation will be needed.	18,928	15,519	407	
Early Help 5-19	Income generation for youth work activities.		18,928	15,519	240	

Children's Services - current & additional savings			Gross budget *	Net budget *	Savings	
			2016/17	2016/17	2017/18	2018/19
Service description	Description of savings proposal	Impact assessment	£'000	£'000	£'000	£'000
Children's Support Services (including Music, Watersports, Duke of Edinburgh (DofE) scheme and Safeguarding quality assurance)	Reduction of management and administrative posts, more Agile working, reducing support to operational managers requiring managers to self-serve. Enhancing digital offer and encouraging channel shift to reduce demand from the public and internal staff, reduction in training budget and income generation. Reviewing policies. Reduction in Safeguarding staffing based on on-going forecasted trend of reductions in Looked After Children (LAC) and Child Protection (CP) plans. Greater	Review of Admissions policies may change the historical catchment areas for some schools but will also help to ensure efficient processing and policies should be clearer for parents. Reduction in support services and more self service has the potential to impact on operational management capacity and increase pressures on some managers and staff. Reduced opportunities for young people from low income families to learn a musical instrument. It is hoped that this can be mitigated by persuading schools to use pupil premium to part-fund music lessons. This is dependent on achieving the reductions in LAC and CP as the capacity of staffing is dependent on the number of meetings required. These changes will reduce our ability to reduce caseloads in line with recommended national levels for Independent Reviewing Officers (IROs) and could lead to poor case planning.	7,698	3,593	262	342

Children's Services - current & additional savings		Gross budget *	Net budget *	Savings		
				2016/17	2016/17	2017/18
Service description	Description of savings proposal	Impact assessment	£'000	£'000	£'000	£'000
Music Service	Management restructure, fee remission and review of terms and conditions of music teachers.	Staff consultation will be needed.	2,544	0	82	68
Home to School Transport	Review of post 16 discretionary transport and HTST policy, regular review of transport arrangements at pupil level to ensure most cost effective provision.	Regular reviews of transport provision at pupil level to ensure it is the most cost effective option may result in changes in the way children are transported in the year and longer journey times. Reduction in the number of pupils with less complex SEND who will receive travel assistance to get to college and the cessation of post 16 transport assistance for low income families. This is likely to increase the number of NEETs and could impact on the viability of some colleges and some courses.	11,708	11,221	488	566
Home to School Transport	Review of unsafe routes	Review of unsafe routes could impact more on pupils in rural areas with a greater expectation on parents to accompany children to school or nearest bus stop. Savings TBC subject to further work which is currently in progress in CET.			TBC	TBC

Children's Services - current & additional savings			Gross budget *	Net budget *	Savings	
			2016/17	2016/17	2017/18	2018/19
Service description	Description of savings proposal	Impact assessment	£'000	£'000	£'000	£'000
Locality Services	Reconfiguration of services and reduction in staffing at both practitioner and management levels and in ongoing support to families.	We will be reconfiguring services to provide social work expertise on the most complex families by effective joint working with the Police through the new Multi-Agency Service Hubs (MASH) arrangement and effective Early Help hub that will redirect families that do not need social work involvement. Reduction in numbers of families who will be assessed and supported by social work teams with early help staff working with families with even more complex needs. The savings start in 16/17, but are being implemented over the 3 years to 18/19.	12,298	11,269	305	85
Troubled Families	Revised Troubled Families strategy to increase Payment by Results (PbR) rates.	PbR is subject to auditing by DCLG and goal posts often change each year.	1,081	0	122	

Children's Services - current & additional savings			Gross budget *	Net budget *	Savings	
			2016/17	2016/17	2017/18	2018/19
Service description	Description of savings proposal	Impact assessment	£'000	£'000	£'000	£'000
Specialist Services	Reduction in staffing alongside income generation	Reduction in capacity to undertake specialist assessment and support which could result in a higher number of court ordered external assessments. Reduction could be mitigated by income generation from other funding streams and by accreditation by the Legal Aid Board so that assessment costs can be shared with other parties in legal proceedings. These plans may need to be reconsidered in light of future savings plans for Drugs and Alcohol Team (DAAT). The savings start in 16/17, but are being implemented over the 3 years to 18/19.	4,890	2,103	275	0

Children's Services - current & additional savings			Gross budget *	Net budget *	Savings	
			2016/17	2016/17	2017/18	2018/19
Service description	Description of savings proposal	Impact assessment	£'000	£'000	£'000	£'000
Looked after Children (LAC)	Reduction in LAC numbers and a continued focus on keeping children in more cost effective in-house placements. Reduction in staffing levels (including adoption services)	LAC modelling is showing decreasing numbers and costs for LAC. Keeping children in in-house provision rather than agency does result in more placement moves for children because effective matching is more limited, children may have to wait longer and sibling groups may be split. Also, reduction in staffing levels will mean reduced support for complex LAC in vulnerable in house foster placements, and young people at risk of being involved in Child Sexual Exploitation remaining at home. Reducing adoption services specifically follows a reduction in govt grant but also acknowledges decreasing numbers of children coming through for adoption. This may affect the capacity to recruit and approve adopters and provide support for adoptive placements leading to adoption disruption. The savings start in 16/17, but are being implemented over the 3 years to 18/19.	25,106	21,712	773	952

Children's Services - current & additional savings			Gross budget *	Net budget *	Savings	
			2016/17	2016/17	2017/18	2018/19
Service description	Description of savings proposal	Impact assessment	£'000	£'000	£'000	£'000
Youth Offending Team (YOT)	Reduction in specialist posts in the YOT	Reconfiguration of services for young people along a 'health hub' model will mitigate some of these reductions. Will reduce the YOT offer to parents to support their young people to stop offending, as well as the ability to reintegrate offenders into education, provide health and lower level mental health support. Achieving these savings will be even more challenging in the light of recently reduced in year grant funding of 10% (£50.6k) from the Youth Justice Board (YJB) and ongoing pressure on the Remand budget (currently £50k).	1,675	539	27	12
Standards and Learning Effectiveness Service (SLES)	Reduction in specialist posts and staff numbers, increase in traded activity and school to school support	Reduction in SLES school improvement provision will reduce capacity to increase the proportion of good and outstanding schools that will provide capacity for school to school improvement support and limit the effectiveness of the LAs monitoring of the performance of all schools. This will impact negatively on pupil outcomes, increase the number of underperforming schools and schools in Ofsted categories of concern. Reduction in the statutory provision of Information, Advice and Guidance (IAG) to vulnerable young people will take the current provision below minimum standards. We will mitigate the impact through the use of online mechanisms for delivering information, advice and guidance to young people. However the impact of limited face to face support and tracking will reduce the	25,650	2,985	100	260

Children's Services - current & additional savings			Gross budget *	Net budget *	Savings	
			2016/17	2016/17	2017/18	2018/19
Service description	Description of savings proposal	Impact assessment	£'000	£'000	£'000	£'000
Inclusion, Special Education Needs and Disability (ISEND)	Reduction in staff posts, reduced placement costs and service redesign in Year 3	<p>Education Support, Behaviour and Attendance Service (ESBAS) will work to mitigate the impact on schools by extending the LA offer of traded work. Reduction in the provision of support to schools for improving behaviour and attendance and in early intervention for pupils facing barriers to engagement. Not all of this work is statutory but is key to managing the demand for expensive, statutory and more costly intervention.</p> <p>Reduction in the Short Term Agency Budget and Short Breaks provision will result in additional pressures on families.</p> <p>Reduction in ISEND assessment and planning will lead to delays in provision beyond statutory timescales. We would mitigate this by working to reduce the number of statutory assessments and plans, through building capacity in schools and colleges to support more young people with school/college based plans.</p> <p>The most significant savings have been delayed to Years 2 and 3 in the context of pressures and demands from the current SEN reforms.</p>	45,005	10,102	332	848
ISEND	Review of respite care.	To be determined as part of the review.	45,005	10,102	125	(50)

Children's Services - current & additional savings		Gross budget *	Net budget *	Savings		
				2016/17	2016/17	2017/18
Service description	Description of savings proposal	Impact assessment	£'000	£'000	£'000	£'000
Children's Support Services (including Music, Watersports, DofE and Safeguarding quality assurance)	Reduction in support staff, training, participation and engagement of young people, equalities and cease co-ordination of DofE scheme.	Staff consultation will be needed. Consultation with Youth Cabinet will be needed. Consultation with DofE and schools will be needed.	7,698	3,593	250	96
All CSD	Bring forward existing MTFP savings.		152,815	64,604	135	(211)
All CSD	Use of grant including Dedicated Schools Grant (DSG).		152,815	64,604	50	
All CSD	Interblock transfer.	Requires discussion with Schools Forum (Jan 17).	152,815	64,604	4,000	
All CSD	Further vacancy control, reducing travel and other non staffing costs.		152,815	64,604	1,407	
					9,957	4,206

The CSD savings include the mitigation of current pressures as detailed at 4.7 of the report. The summary below provides further analysis:-£m

Total 17/18 savings as above	10.0
Of which, to mitigate CSD pressures (per 4.7): temporary	(0.8)
permanen interblock	(0.6)
	(4.0)
Total	4.6

Children's Services - current & additional savings			Gross budget *	Net budget *	Savings	
			2016/17	2016/17	2017/18	2018/19
Service description	Description of savings proposal	Impact assessment	£'000	£'000	£'000	£'000
Children's Support Services (including Music, Watersports, Duke of Edinburgh (DofE) scheme and Safeguarding quality assurance)	<p>Reduction of management and administrative posts, more Agile working, reducing support to operational managers requiring managers to self-serve. Enhancing digital offer and encouraging channel shift to reduce demand from the public and internal staff, reduction in training budget and income generation. Reviewing policies.</p> <p>Reduction in Safeguarding staffing based on on-going forecasted trend of reductions in Looked After Children (LAC) and Child Protection (CP) plans. Greater</p>	<p>Review of Admissions policies may change the historical catchment areas for some schools but will also help to ensure efficient processing and policies should be clearer for parents.</p> <p>Reduction in support services and more self service has the potential to impact on operational management capacity and increase pressures on some managers and staff.</p> <p>Reduced opportunities for young people from low income families to learn a musical instrument. It is hoped that this can be mitigated by persuading schools to use pupil premium to part-fund music lessons.</p> <p>This is dependent on achieving the reductions in LAC and CP as the capacity of staffing is dependent on the number of meetings required. These changes will reduce our ability to reduce caseloads in line with recommended national levels for Independent Reviewing Officers (IROs) and could lead to poor case planning.</p>	7,698	3,593	262	342

Children's Services - current & additional savings			Gross budget *	Net budget *	Savings	
			2016/17	2016/17	2017/18	2018/19
Service description	Description of savings proposal	Impact assessment	£'000	£'000	£'000	£'000
Music Service	Management restructure, fee remission and review of terms and conditions of music teachers.	Staff consultation will be needed.	2,544	0	82	68
Home to School Transport	Review of post 16 discretionary transport and HTST policy, regular review of transport arrangements at pupil level to ensure most cost effective provision.	Regular reviews of transport provision at pupil level to ensure it is the most cost effective option may result in changes in the way children are transported in the year and longer journey times. Reduction in the number of pupils with less complex SEND who will receive travel assistance to get to college and the cessation of post 16 transport assistance for low income families. This is likely to increase the number of NEETs and could impact on the viability of some colleges and some courses.	11,708	11,221	488	566
Home to School Transport	Review of unsafe routes	Review of unsafe routes could impact more on pupils in rural areas with a greater expectation on parents to accompany children to school or nearest bus stop. Savings TBC subject to further work which is currently in progress in CET.			TBC	TBC

Children's Services - current & additional savings			Gross budget *	Net budget *	Savings	
			2016/17	2016/17	2017/18	2018/19
Service description	Description of savings proposal	Impact assessment	£'000	£'000	£'000	£'000
Locality Services	Reconfiguration of services and reduction in staffing at both practitioner and management levels and in ongoing support to families.	We will be reconfiguring services to provide social work expertise on the most complex families by effective joint working with the Police through the new Multi-Agency Service Hubs (MASH) arrangement and effective Early Help hub that will redirect families that do not need social work involvement. Reduction in numbers of families who will be assessed and supported by social work teams with early help staff working with families with even more complex needs. The savings start in 16/17, but are being implemented over the 3 years to 18/19.	12,298	11,269	305	85
Troubled Families	Revised Troubled Families strategy to increase Payment by Results (PbR) rates.	PbR is subject to auditing by DCLG and goal posts often change each year.	1,081	0	122	

Children's Services - current & additional savings			Gross budget *	Net budget *	Savings	
			2016/17	2016/17	2017/18	2018/19
Service description	Description of savings proposal	Impact assessment	£'000	£'000	£'000	£'000
Specialist Services	Reduction in staffing alongside income generation	Reduction in capacity to undertake specialist assessment and support which could result in a higher number of court ordered external assessments. Reduction could be mitigated by income generation from other funding streams and by accreditation by the Legal Aid Board so that assessment costs can be shared with other parties in legal proceedings. These plans may need to be reconsidered in light of future savings plans for Drugs and Alcohol Team (DAAT). The savings start in 16/17, but are being implemented over the 3 years to 18/19.	4,890	2,103	275	0

Children's Services - current & additional savings			Gross budget *	Net budget *	Savings	
			2016/17	2016/17	2017/18	2018/19
Service description	Description of savings proposal	Impact assessment	£'000	£'000	£'000	£'000
Looked after Children (LAC)	Reduction in LAC numbers and a continued focus on keeping children in more cost effective in-house placements. Reduction in staffing levels (including adoption services)	LAC modelling is showing decreasing numbers and costs for LAC. Keeping children in in-house provision rather than agency does result in more placement moves for children because effective matching is more limited, children may have to wait longer and sibling groups may be split. Also, reduction in staffing levels will mean reduced support for complex LAC in vulnerable in house foster placements, and young people at risk of being involved in Child Sexual Exploitation remaining at home. Reducing adoption services specifically follows a reduction in govt grant but also acknowledges decreasing numbers of children coming through for adoption. This may affect the capacity to recruit and approve adopters and provide support for adoptive placements leading to adoption disruption. The savings start in 16/17, but are being implemented over the 3 years to 18/19.	25,106	21,712	773	952

Children's Services - current & additional savings			Gross budget *	Net budget *	Savings	
			2016/17	2016/17	2017/18	2018/19
Service description	Description of savings proposal	Impact assessment	£'000	£'000	£'000	£'000
Youth Offending Team (YOT)	Reduction in specialist posts in the YOT	<p>Reconfiguration of services for young people along a 'health hub' model will mitigate some of these reductions. Will reduce the YOT offer to parents to support their young people to stop offending, as well as the ability to reintegrate offenders into education, provide health and lower level mental health support.</p> <p>Achieving these savings will be even more challenging in the light of recently reduced in year grant funding of 10% (£50.6k) from the Youth Justice Board (YJB) and ongoing pressure on the Remand budget (currently £50k).</p>	1,675	539	27	12
Standards and Learning Effectiveness Service (SLES)	Reduction in specialist posts and staff numbers, increase in traded activity and school to school support	<p>Reduction in SLES school improvement provision will reduce capacity to increase the proportion of good and outstanding schools that will provide capacity for school to school improvement support and limit the effectiveness of the LAs monitoring of the performance of all schools. This will impact negatively on pupil outcomes, increase the number of underperforming schools and schools in Ofsted categories of concern.</p> <p>Reduction in the statutory provision of Information, Advice and Guidance (IAG) to vulnerable young people will take the current provision below minimum standards. We will mitigate the impact through the use of online mechanisms for delivering information, advice and guidance to young people. However the impact of limited face to face support and tracking will reduce the</p>	25,650	2,985	100	260

Children's Services - current & additional savings			Gross budget *	Net budget *	Savings	
			2016/17	2016/17	2017/18	2018/19
Service description	Description of savings proposal	Impact assessment	£'000	£'000	£'000	£'000
Inclusion, Special Education Needs and Disability (ISEND)	Reduction in staff posts, reduced placement costs and service redesign in Year 3	<p>Education Support, Behaviour and Attendance Service (ESBAS) will work to mitigate the impact on schools by extending the LA offer of traded work. Reduction in the provision of support to schools for improving behaviour and attendance and in early intervention for pupils facing barriers to engagement. Not all of this work is statutory but is key to managing the demand for expensive, statutory and more costly intervention.</p> <p>Reduction in the Short Term Agency Budget and Short Breaks provision will result in additional pressures on families.</p> <p>Reduction in ISEND assessment and planning will lead to delays in provision beyond statutory timescales. We would mitigate this by working to reduce the number of statutory assessments and plans, through building capacity in schools and colleges to support more young people with school/college based plans.</p> <p>The most significant savings have been delayed to Years 2 and 3 in the context of pressures and demands from the current SEN reforms.</p>	45,005	10,102	332	848
ISEND	Review of respite care.	To be determined as part of the review.	45,005	10,102	125	(50)

East Sussex Better Together: Areas of Search within the Integrated Strategic Investment Plan (pooled budget)			Gross budget	Savings	
			2016/17	2017/18	2018/19
Scheme description	Description of investment proposal	Key outcomes	£'000	£'000	£'000
Personal Resilience: Embed personal resilience across the whole population; improve outcomes from schools, nurseries, hospitals and workplaces; embed behaviour change as core function of all front line staff; improve staff	Public Health, including: Making Every Contact Count, Smoking Cessation, Alcohol Awareness and Obesity/Physical Activity	People will manage their own health and wellbeing; self-care options embedded and support to make lifestyle changes is integrated		2,857	1,900
Community Resilience: Enabling asset-based approaches to be developed and embedded across the system to reduce social isolation, promote healthy ageing, reduce or slow the progression of ill health for people with existing health and care needs and improve wellbeing by growing the protective factors for good health.	Schemes to be developed within Health and Social Care: Commissioners and Providers	Reduction in need and demand for formal health and care services; Reduction in social isolation; The strengths and talents that communities can contribute to improving health outcomes are valued and harnessed, including embedding these in the support planning process		1,811	2,550

East Sussex Better Together: Areas of Search within the Integrated Strategic Investment Plan (pooled budget)			Gross budget	Savings	
			2016/17	2017/18	2018/19
Scheme description	Description of investment proposal	Key outcomes	£'000	£'000	£'000
Integrated Locality Teams: Developing integrated community Health and Social Care teams is a key programme of work to bring together core health and social care professionals to provide greater integration and coordination of care to meet the needs of local people within a community setting.	Developing integrated community Health and Social Care teams is a key programme of work to bring together core health and social care professionals to provide greater integration and coordination of care to meet the needs of local people within a community setting.	Integrated teams with single line management that are aligned to a number of GP Practices, co-located wherever possible alongside agile/remote working, shared IT systems that support risk stratification and case recording, interdisciplinary working, opportunity to develop new and hybrid roles		14,246	8,266
Proactive Care: The proactive care pathway is supported by the use of risk stratification, personalised care planning and access to self management and psychological support.	Including: Technology Enables Care Services (TECS), Falls and Fracture Liaison, Frailty Strategy, Pro-Active Care, Vulnerable Patients and Specific Conditions (incl. Ear, Nose and Throat (ENT), Musculoskeletal disorders (MSK) and Gastroenterology)	Enhanced capacity and capability for proactive case finding, assessment and care planning; ability to identify patients, clients and carers before they deteriorate and management of more complex cases, ensuring the most effective use of resources and a more holistic approach to care and support		12,076	18,240
Crisis Response: Ensuring that integrated health and social care services are set up to be able to respond early and in a co-ordinated way to a crisis, reducing the likelihood of it leading to a hospital admission.	Crisis Response	Multidisciplinary response and treatment service in the community with assessment visit within 2 hours. Provide treatments at home, which are not currently available, e.g. IV therapies, and enable patient, client and carers to be supported by intensive support and monitoring packages as appropriate.		2,515	4,145

East Sussex Better Together: Areas of Search within the Integrated Strategic Investment Plan (pooled budget)			Gross budget	Savings	
			2016/17	2017/18	2018/19
Scheme description	Description of investment proposal	Key outcomes	£'000	£'000	£'000
Integrated urgent and emergency care: NHS 111: procurement of an integrated service model of NHS 111 and local clinical triage and assessment service	20% reduction in Type 5 attendances (Type 5 are the least complex A&E attendances)	Design of NHS 111 telephone answering, signposting, self management pathways making best use of technology and life threatening triage process and pathway with 999. Developing a local clinical triage and assessment service to better manage urgent care needs		2,200	4,760
Integrated urgent and emergency care: same day urgent primary care: 24/7 Primary Urgent Care Service accessed via NHS 111 or via own GP	Schemes to be developed within Health and Social Care: Commissioners and Providers	Redesign and procurement of a 24/7 urgent primary care service to include current GP OOH service, 2 walk-in centres and overflow support to in hours practices to bring together into one service model that provides consistent clinical triage and face to face assessment capacity		1,000	1,000
Integrated urgent and emergency care centres: enabling streaming and increased primary and social care assessment capability at front of hospital	Schemes to be developed within Health and Social Care: Commissioners and Providers	Expanded multidisciplinary workforce to better meet presenting conditions. Introduction of non clinical navigators and testing extended scope physio roles. Urgent care pathways at front of hospital		1,750	
Accommodation & Bedded Care Strategy	Schemes to be developed within Accommodation Strategy, including: Integrated Equipment and Adaptations, Step-up/Step-down and Residential & Nursing			4,224	2,459

East Sussex Better Together: Areas of Search within the Integrated Strategic Investment Plan (pooled budget)			Gross budget	Savings	
			2016/17	2017/18	2018/19
Scheme description	Description of investment proposal	Key outcomes	£'000	£'000	£'000
Prescribing: Prescribing Support Scheme to incentivise prescribers to change behaviour; providing additional expertise to support Prescribers in Primary Care; Drug and Alcohol services; implementation of joint formulary; integration of Community Pharmacy Medicines Use reviews in GP process and implementation of shared decision making tools	Including: Medicines Optimisation in Care Homes and Repeat Prescribing	Reduction in inappropriate variability in prescribing of medicines; Evidence-based cost-effective use of medicines across pathways; Improved safety and efficiency of repeat prescribing process; Value for money		5,314	7,899
Elective Care: shared decision-making; cardiology; diabetes	Schemes in development; including Shared Decision Making	patient involvement in decision-making; pathway redesign aimed at prevention and disease management		1,000	
Primary care: supporting changes to primary care working practices; establishing a sustainable workforce; rationalising and improving the estate in primary care; delivery of a GP Five Year Forward View Implementation Plan	A range of Primary Care initiatives: being developed within the Primary Care Strategy	Improvements to primary care workload; encourage new and innovative ways of working; facilitate use of new technologies and better use of estate; service redesign		2,000	

East Sussex Better Together: Areas of Search within the Integrated Strategic Investment Plan (pooled budget)			Gross budget	Savings	
			2016/17	2017/18	2018/19
Scheme description	Description of investment proposal	Key outcomes	£'000	£'000	£'000
Mental health: Provision of alternative sources of mental health care and support; de-stigmatisation of service provision; increase in peer support provision; extension in effective interventions to promote self-care and wellbeing; increase in community provision; prevention of deterioration and hospital admission	Range of Mental Health Service Initiatives	Provision of third sector provided peer-led support; development of crisis response; streamlined rehabilitation pathways; expanding role of third sector and primary care; Dementia Crisis Team; Dementia Shared Care wards		1,867	6,180
Learning Disability: strengthening the support pathway and provision to adults with a Learning Disability and challenging behaviour; improving hospital and primary care liaison; developing a crisis response service to maintain individuals in the community.	Schemes to be developed within Health and Social Care: Commissioners and Providers	Increase in people supported to live in local community settings; reduction in numbers of people in inpatient settings; consolidation of approach to market and fee levels		544	1,174

East Sussex Better Together: Areas of Search within the Integrated Strategic Investment Plan (pooled budget)			Gross budget	Savings	
			2016/17	2017/18	2018/19
Scheme description	Description of investment proposal	Key outcomes	£'000	£'000	£'000
Children's Services: integrated delivery of Early Help services; improving offer for children with disabilities and special educational needs; improving mental health and wellbeing through the Child and Adolescent Mental Health Services (CAMHS) transformation plan	Schemes to be developed within Health and Social Care: Commissioners and Providers	Reduction in number of children requiring services; Reduction in number of Looked After Children; Increase in children able to remain in their local communities with their families; Improved health and wellbeing		183	3,216
Planned Care: To be allocated across schemes above	Including: Musculoskeletal disorders (MSK) Prime Provider, Pathway Redesign, Shared Decision Making, Secondary Prevention			2,977	23,679
			846,133	56,564	85,468

East Sussex share of the pooled budget areas of search:

Adult Social Care	11,114	16,000
Children's Services	36	69
	11,150	16,069

The gross budget of £846m represents the pooled in-scope budgets of the Council and the two partner CCGs. The total savings figures represent the amounts required for the partners to achieve pooled financial balance in 2017/18 and 2018/19 respectively. The County Council's share of the required savings is as shown above.

2 Scrutiny Committee comments on RPPR September 2016

Key areas of interest and lines of enquiry raised by the committees – questions, issues

Children's Services Scrutiny Committee

The Committee noted key areas of interest and future lines of enquiry for the RPPR process including:

Revenue Budget

The Committee asked for more detailed information about progress with Children's Services review of all its costs across the department (which it is undertaking in response to a projected overspend for the year of approximately £4million).

Inclusion, Special Educational Needs and Disability (ISEND)

Further clarification was sought regarding the increased costs the ISEND service is experiencing. The Committee were specifically interested in:

whether more could be done to manage public expectations about the level of special educational needs support available; and
delays in converting statements to Education, Health and Care Plans (EHCPs) and the additional costs this may incur.

Mental Health and Young People

More detail was requested about the impact of the savings plan on the provision of services relating to Mental Health and Young People. In particular the Committee asked about progress with the integration of Child and Adolescent Mental Health Services (CAMHs) with the local Clinical Commissioning Groups (CCGs).

Children's Centres

Further clarification was requested about the impact of the savings plan on Children's Centres. In particular, the Committee asked for more information about the extent of the integration between Children's and Health Services and whether more could be done to maximize this collaboration.

Troubled Families

More detail was requested about the impact of the savings plan on the delivery of services for Troubled Families.

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Report to: Children's Services Scrutiny Committee

Date of meeting: 28 November 2016

By: Director of Children's Services

Title: Scrutiny Review of Early Years Attainment

Purpose: To provide the Scrutiny Committee with an update on the implementation of the Integrated Progress Review for children aged 27 months

RECOMMENDATION:

The Committee is recommended to note and comment on the progress made to date with the implementation of the Integrated Progress Review and its future long term benefits.

1 Background

1.1 The scrutiny Review of Early Years Attainment was carried out between December 2013 and August 2014, with the Review Board publishing its final report in September 2014. The Committee subsequently considered progress made with implementing the Board's recommendations at its meeting on 23 November 2015. At that time, the Committee welcomed the progress made to date, but requested a further update in relation to Recommendation 2. This recommendation required the development of more integrated working between Early Education, Health Visiting and Children's Centres. In particular, this recommendation required bringing together into a single 'Integrated Progress Review' the following two developmental checks for young children:

- The Early Years Foundation Stage education progress check for all children aged two to three years old; and
- The Two Year Old Health Visitor Check

1.2 In response to this, four pilot projects were undertaken. Of these four pilots, the then 0-5 Commissioning Group for East Sussex County Council decided to roll out their preferred model across the county from May 2016. This model requires the Integrated Progress Review (IPR) to be completed for children when they are 27 months old. More information about the background to the development of the IPR and its implementation is provided in Appendix 1 to this report.

2. Summary of Progress

2.1 A summary of some the key developments and achievements relating to the roll out of the IPR are provided below:

- The roll-out of the agreed IPR complied with the original project deadline.
- there is now a single form for the Progress Review which is shared by Health Visitors and Early Education providers. Parental consent and Progress Review pages have now been included in the Personal Child Health Record (PCHR or Red Book). A leaflet has been co-produced with parents which explains what the IPR is and emphasises the importance of parental involvement. This leaflet is still in use.
- All early education providers have a named Health Visitor and all Health Visitors have a named 2 year lead in every early education setting. All staff have received training on the new processes.
- Secure e-mail protocols for sharing of information between health and early education providers are now in place. Data is collected on the Health database to enable reporting into the national key performance indicators.

2.2 In accordance with the new implementation plan which runs until March 2018, the effectiveness of the new process will be evaluated. Consideration will also be given to:

- assessing the impact of early intervention and support;
- promoting school readiness; and
- generating information which can be used to plan services and help reduce inequalities in children's outcomes.

2.3 Public health funding has been obtained (until March 2018) to support implementation of the Integrated Progress Review. Further interim reports are due to be produced for November 2016 and November 2017.

3 Conclusions and reasons for recommendations

3.1 This report responds to the Committee's request for an update on progress with the implementation of the Integrated Progress Review. The Committee is asked to note the report and consider whether it has any comments on the developments set out above and in more detail in Appendix 1.

STUART GALLIMORE
Director of Children's Services

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Appendices

Appendix 1 – Integrated Progress Review - early evaluation summary Oct 2016

LOCAL MEMBERS

All

BACKGROUND DOCUMENTS

Final report presented to Cabinet on 15 October 2014:

[Final report of the Scrutiny Review of Early Years Attainment Board](#)

East Sussex Integrated Progress Review at 27 months Early evaluation summary Oct 2016

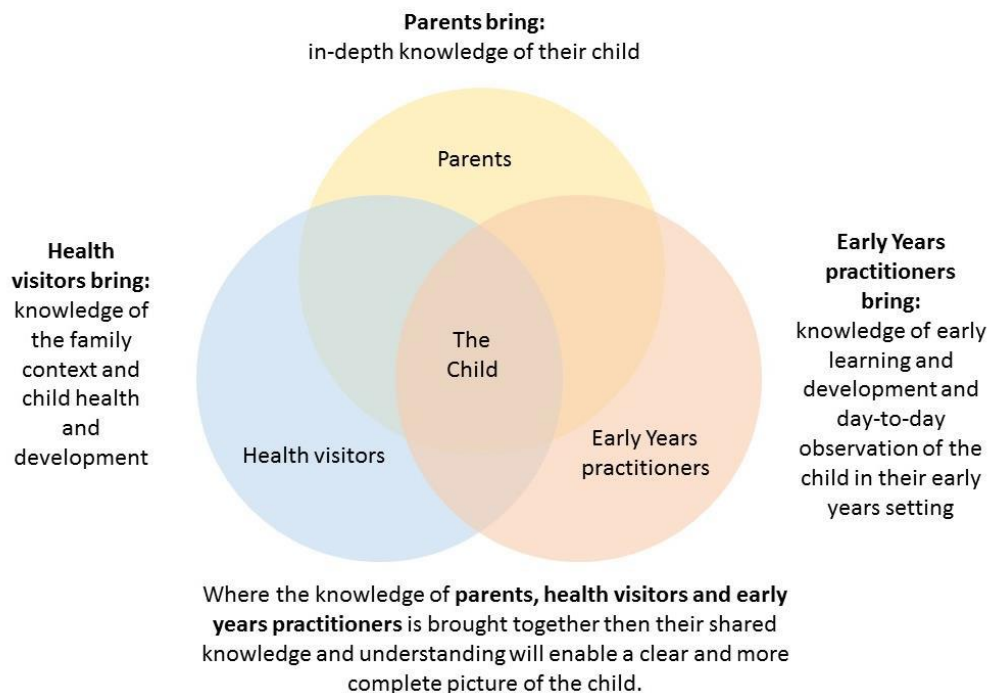
1. Background

1.1 In *Supporting Families in the Foundation Years (2011)*, the Government made a commitment to explore bringing together the statutory Early Years Foundation Stage (EYFS) Progress Check at age 2-3 years and the mandatory Healthy Child Programme (HCP) Health and Development Review at age 2-2½ years.

1.2 The national view was that separate reviews could lead to duplication both of time and paperwork and that this could be confusing for parents and that potentially conflicting advice could be given to parents. Separate reviews could lead to missed opportunities for early identification of a child's needs in the 'prime' areas and thus a delay in seeking support especially around speech and language development and social, emotional and cognitive development.

1.3 The benefits for children of undertaking an integrated review at this time are:

- Drawing together parents' views and concerns about their child's progress
- Providing an opportunity to listen to the child
- Health Visitor's bring expertise in the health and development of young children
- Early Years practitioners bring detailed knowledge of how the child is learning and developing based on day-to-day observation in their early years setting.
(See diagram below)



1.4 Funding for this development has been through the Health Visitors Transformation Fund (NHS), then the Department of Education and from 2016 to March 2018 through Public Health.

2. Aims of the Integrated Progress Review (IPR)

1. To identify the child's progress, strengths and needs at this age in order to promote positive outcomes in health and well-being and in learning and behaviour.
2. To facilitate appropriate intervention and support for children and their families especially those for whom progress is less than expected
3. To promote school readiness
4. To generate information which can be used to plan services and contribute to the reduction of inequalities in children's outcomes.

3. The Integrated Progress Review in East Sussex

3.1 Following the evaluation of the four pilots in September 2015 the decision made by the then 0-5 Commissioning Group for East Sussex County Council was to roll out the agreed model across the county from May 2016.

3.2 The implementation of this meant that a number of elements would need to be put in place prior to that roll out. These included:

- Information for parents.
- Training for staff on the Integrated Progress Review.
- Documentation.
- Secure email (via a secure NHS route) was in place between Health Visitors and Early Years providers.

3.3 Information for Parents

From February 2016 all parents of children on Health Visitors caseloads were notified by letter that the previous Health and Development review that had been undertaken by the Health Visitor with the child and their family at 24 months or age would now be undertaken when the child was 27 months.

At this time parents were also sent a copy of a leaflet (co-produced by parents) explaining what the IPR was and how their important their role in this was. Where parents were concerned about this delay they were encouraged to contact their Health Visitor particularly if they had concerns about their child's development.

Posters highlighting the changes were available for all of the Early Years providers and were prominently displayed at a range of settings including Children's Centres, GP surgeries, Health Centres, libraries etc.

3.4. Training for staff on the Integrated Progress Review

Training was provided for Health Visitors and Early Years providers during February and March 2016. Initial training was with the individual Health Visiting Teams (19 in total). This was crucial since they would lead on the process with the child and parent/ carer. Joint workshops were then held attached to individual Health Visiting areas and nurseries, playgroups and childminders within that defined geographical area were invited to come together. At these joint meetings Early Years settings were able to meet their 'link' Health Visitor and understand together how the process would work.

The IPR required both Health Visitors and Early Years Practitioners to develop new ways of working. Both professionals were committed to do this realising that this way of working was ultimately for the benefit of the child and their family. As well as a statutory requirement under the EYFS and the Healthy Child Programme

Further mop-up training was delivered in May 2016 for childminders and others who had been unable to attend previously.

3.5 Documentation

All staff (Health and Early Years) were provided with a pack that included all the necessary paperwork including the IPR process flowcharts. This information was also available electronically for Health Visitors and Early Years staff as appropriate

In addition to the IPR paperwork each of the Health Visiting Teams were given the names and contact details of all the settings within their catchment areas. This list included the name of the settings' 'Two Year Lead' (the person within the nursery appointed to oversee the process) and the name of the 'Link'

Health Visitor for each setting. It is anticipated that having a 'Two Year Lead' for each setting and a 'Link' Health Visitor for each setting will encourage good communication between the two professions.

3.6 Secure email (via a secure NHS route)

In order for confidential information about the child, recorded on a single form, to be sent between Health Visitors and the Early Years Provider all settings need to register to receive secure email. This can only be instigated by an NHS member of staff. It was planned that this link to secure NHS email should be set up with the relevant settings by each Health Visiting Team during the 3 months prior to the introduction of the IPR in May. However this did not always happen with each team.

4. Progress to Date

All 4 key elements to prepare for the countywide roll out were successfully completed.

East Sussex is now six months into the IPR process. Individuals react to change in a different ways and the Health Visiting service in particular has had to take on this change whilst adapting to the far wider integration of their service with Children's Centre services. In spite of this added pressure they have responded positively in the majority of cases. A recent review with representatives from each Health Visiting Team identified that delivering the IPR:-

- 'Received a positive response from parents who like the review being undertaken at 27 months and liked the Early Years providers being involved'.
- 'Was helping to build stronger links with Early Years education'.
- 'Was capturing more children at an appropriate developmental stage (27months rather than 24 months) with them having to undertake fewer recalls for speech delay'.

Whilst the whole process should cause less duplication health have found that it feels to be more time consuming. This is because the electronic record system that they use currently has not as yet been adapted to give them a smoother process. We have now been able to address this by putting a 'half-way' measure on the system in order to support the staff.

When the final evaluation in 2017 is completed (with its recommendations and amendments) we will then be able to make the requirements of the IPR fit with the Health Visiting and Children's Centre Service electronic system.

Using the secure NHS email system has been the most time consuming, although once secure email is established it does work well. The NHS does have a problem accepting some nursery email addresses and new ones have had to be created in order for them to receive the confidential information from Health Visitors. This does not affect many settings and where this has been an issue they have responded very positively being committed to engage in this new way of working. The Project Lead is now working with settings and Health Visitors to overcome the difficulties.

Most Early Years providers have found the link with Health Visiting has improved and that they (and indirectly the children they care for) are benefitting. A recent on-line survey of all early years providers identified that delivering the IPR:-

- 'It's great that we can see the Health Visitors comments and how they have assessed them at home. This can be very different as to how the child is in a Nursery setting, but parents understand this.'
- 'Will become easier as more are completed and the experience becomes more familiar.'
- 'It's been very straight forward to complete the 27 month review and the procedure to follow has been very simple.'

- 'I can't say enough how much better the new system is and how well it is working for us and I know the parents have said the same.'
- 'I like the idea behind the new way of the 2 year progress review, I think we are finding it harder because we are trying to work with 2 counties and the process has been quite complicated. The East Sussex HV have been wonderful '

5. Next Steps.

The future plan is to work towards the IPR being sustainable across Health Visiting and Early Years. A more evaluative interim review is being undertaken during November and December which should detail elements of the process that need to be 'fine-tuned'.

This interim review will also revisit 'in project' elements that supported the design of the existing IPR model.

These include:

- Revisiting the Parent Focus Groups – with particular regard to the review of the parent leaflet as well as information gathering from parents on their views of the IPR
- Review of the additional pages that were added to the Parent Child Health Record (Red Book) and developed as part of the IPR process
- The Integrated Progress Review Form
- Sustainability of the IPR

Sue Talbot - Project Lead - 2 year Integrated Progress Review

Work programme for Children's Services Scrutiny Committee

Future work at a glance

Updated: November 2016

This list is updated after each meeting of the scrutiny committee. Follow us on Twitter for updates: @ESCCScrutiny

Items that appear regularly at committee	
<p>The Council's Forward Plan</p>	<p>The latest version of the Council's Forward Plan is included on each scrutiny committee agenda. The Forward Plan lists all the key County Council decisions that are to be taken within the next few months together with contact information to find out more. It is updated monthly.</p> <p>The purpose of doing this is to help committee Members identify important issues for more detailed scrutiny <i>before</i> key decisions are taken. This has proved to be significantly more effective than challenging a decision once it has been taken. As a last resort, the call-in procedure is available if scrutiny Members think a Cabinet or Lead Member decision has been taken incorrectly.</p> <p>Requests for further information about individual items on the Forward Plan should be addressed to the listed contact. Possible scrutiny issues should be raised with the scrutiny team or committee Chair, ideally before a scrutiny committee meeting.</p>
<p>Committee work programme</p>	<p>This provides an opportunity for the committee to review the scrutiny work programme for future meetings and to highlight any additional issues they wish to add to the programme.</p>

Future Committee agenda items		Author
20 March 2017		
Reconciling Policy, Performance and Resources (RPPR).	To provide the Committee with an opportunity to review its input into the RPPR process for 2018/19 and suggest improvements to the process.	Becky Shaw, Chief Executive
Raising the Age of Participation	Twelve month update report on the implementation of the recommendations of the Scrutiny Review of Raising the Age of Participation.	Director of Children's Services
Key Stage 4 Review of Educational Attainment	The Board plan to present its final report to the Committee at the March 2017 meeting.	Scrutiny/Assistant Directors.
Standing Advisory Council for Religious Education (SACRE) Annual Report	To update the Committee on the role and the work of SACRE.	Chair of SACRE/ Director of Children's Services
26 June 2017		
East Sussex Local Safeguarding Children Board Serious Case Reviews	A report outlining the findings and outcomes of the Serious Case Reviews undertaken by the LSCB during 2015/16.	LSCB Chair/ Director of Children's Services
25 September 2017		
Reconciling Policy, Performance and Resources (RPPR).	Reconciling Policy, Performance and Resources. The Committee will start looking at departmental portfolio plans and the budget setting process for 2018/19.	Becky Shaw, Chief Executive
East Sussex Local Safeguarding Children Board	Presentation of the annual report of the Local Safeguarding Children Board (LSCB).	LSCB Chair/ Director of Children's Services
Annual Review of Safer Communities Performance	An opportunity for the Committee to consider and comment on performance in relation to safer communities in 2016/17 and the priorities and issues identified for 2017/18.	Director of Children's Services
Scrutiny Review of Educational Attainment in Key Stage 1 Review	At its meeting in June 2016, the Committee asked for a monitoring report on the implementation of the Assessment Without Levels assessment framework.	Director of Children's Services

Current scrutiny reviews and other work underway	Date available
East Sussex Better Together (ESBT). Joint Scrutiny Board established with representatives from two other scrutiny committees to consider the ESBT programme and specific policy and service developments arising from it.	Next Meeting 15 December 2016
Scrutiny Review of Educational Attainment in Key Stage 4. Review of Educational Attainment in Key Stage 4 focusing on issues relating to teacher recruitment.	Next meeting 28 November 2016.
Scrutiny Review of Educational Attainment in Key Stage 1. A report updating the Committee on the implementing the 'Assessment Without Levels' assessment framework is scheduled to put before the Committee in September 2017.	25 September 2017

Potential future scrutiny work (Proposals and ideas for future scrutiny topics appear here)
<p data-bbox="136 815 2085 874">Educational Excellence Everywhere</p> <p data-bbox="136 874 2085 946">To consider the impact of the key proposals contained within the Government white paper, 'Educational Excellence Everywhere'. In particular, the Committee are interested in discussing the implications of the Government's proposals relating to converting schools into academies.</p> <p data-bbox="136 962 2085 1021">Schools that work for everyone</p> <p data-bbox="136 1021 2085 1080">A government consultation which covers amongst other key proposals faith and selective schools delivering more school places.</p> <p data-bbox="136 1096 2085 1155">Safer Schools Survey Results</p> <p data-bbox="136 1155 2085 1227">The Committee will have an opportunity to comment on the results of the Safer Schools Survey and to consider whether there are any issues relating to cyber-bullying, mental health issues and feelings of isolation and online exploitation that the Committee might want to explore in future.</p>

Background / information reports available to the Committee (Items in this list appear on committee agendas when proposed for scrutiny)		Date available
Performance monitoring	<p>Performance monitoring is an integral part of scrutiny. The committee is alerted to the relevant quarterly reports that Cabinet and Lead Members receive. Members can then suggest matters for scrutiny to investigate in more detail.</p> <p>In the performance reports, achievement against individual performance targets is assessed as either 'Red', 'Amber' or 'Green' ('RAG'):</p> <ul style="list-style-type: none"> • 'Green' means that the performance measure is on target to be achieved • 'Amber' means that there is concern about the likelihood of achieving the performance measure by the end of the year • 'Red' means that the performance measure is assessed as inappropriate or unachievable. <p>Requests for further information about individual items in the performance reports should be addressed to the listed contact. Possible scrutiny issues should be raised with the scrutiny team or committee Chair.</p>	<p>Every quarter</p> <p>Every quarter</p>
Children's Services statutory complaints report 2015-16	This will include information about compliments and other representations for the period April 2015 – March 2016.	November 2016

Enquiries: Democratic Services
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GLOSSARY OF TERMS AND ACRONYMS APPEARING IN CHILDREN'S SERVICES COMMITTEE PAPERS

Term	What it means
CAMHS	The Child and Adolescent Mental Health Service (CAMHS) provides advice, diagnosis of mental disorders and therapeutic work with young people to treat complex, severe or persistent mental health difficulties.
Child Protection Plan (CPP)	A detailed inter-agency plan setting out what must be done to protect a child from further harm; to promote the child's health and development; and, if it is in the best interests of the child, to support the family to promote the child's welfare.
Children in care	Children being looked after by the local authority. See also LAC – Looked after children.
Children's Centre	East Sussex Children's Centres offer all families with children under five a range of services, information and support. Services vary depending on local needs but typically include: advice; home visiting; family 'drop-in'; child health information; help finding specialist and other services they can't provide directly.
Children and Young People's Plan (CYPP)	The CYPP sets out the shared priorities of the Children and Young People's Trust partners to improve the lives of children, young people and their families in East Sussex.
Children and Young People's Trust (CYPT)	The East Sussex CYPT is a group of partners that work together in different ways to improve what we provide for children, young people and families.
DfE	Department for Education (Government department)
Early years foundation stage (EYFS)	The EYFS is a set of welfare and learning and development requirements, which must be followed by providers of care for children below 5 years old – the age of compulsory education in the UK.
ESBAS	East Sussex Behaviour & Attendance Service

Term	What it means
Key Stage 1 (KS1)	The two years of schooling in maintained schools in England and Wales normally known as Year 1 and Year 2, when pupils are aged between 5 and 7.
Key Stage 2 (KS2)	The four years of schooling in maintained schools in England and Wales normally known as Years 3, 4, 5 and 6, when pupils are aged between 7 and 11.
Key Stage 3 (KS3)	The three years of schooling in maintained schools in England and Wales normally known as Years 7, 8 and 9, when pupils are aged between 11 and 14.
Key Stage 4 (KS4)	The two years of school education which incorporate GCSEs, and other exams, in maintained schools in England, Wales, normally known as Years 10 and 11 in England and Wales.
Key Stage 5 (KS5)	An unofficial label used to describe the two years of post-compulsory education for students aged 16-18, or at sixth form, in England and Wales.
LAC (Looked After Children)	Children who are either looked after or in the care of a local authority, or are provided with accommodation for more than 24 hours by a local authority. We use the term 'children in care' to include all children being looked after by a local authority.
Local Safeguarding Children Board (LSCB)	The Children Act 2004 places a duty on every local authority to establish an LSCB. Members of the East Sussex LSCB include an independent chair, two lay members and senior representatives from a wide range of statutory and voluntary sector agencies. The LSCB coordinates the work undertaken by its members to safeguard and promote the welfare of children in East Sussex, and to ensure that the safeguarding work is effective. See http://www.eastsussexlscb.org.uk
NEETs	People who are N ot in E ducation, E mployment or T raining.
Pupil Premium	The pupil premium was introduced in April 2011 and is an additional payment paid directly to schools by the government for every pupil who has been registered for free school meals at any point in the last six years (known as 'Ever 6 FSM'). Schools also receive funding for children who have been looked after continuously for more than six months, and children of service personnel.
RPA (Raising the school participation Age)	From summer 2013, all young people will have to continue in education or training until the end of the academic year in which they turn 17. From summer 2015, this will change to their 18th birthday.
RPPR	Reconciling Policy, Performance and Resources is the County Council's budget and business planning process.
Safeguarding	<ul style="list-style-type: none"> - protecting children from maltreatment - preventing impairment of children's health or development - ensuring that children are growing up with safe and effective care - undertake that role so as to enable those children to have optimum life chances and to enter adulthood successfully.

Term	What it means
Schools Forum	A body which advises the local authority on how the schools budget is spent. Members include headteachers, school governors and councillors.
SE7(South East 7)	South East 7 group of local authorities is a partnership of local authorities in the South East that are committed to working together on some key work areas for mutual benefit.
SEN	Special Educational Needs
SEND Pathfinder	Special Educational Needs and Disability (SEND) Pathfinder is a national programme trying to find better ways to help families who need it. The main thing is to put families at the centre of the process when assessing their needs and those of their child, to give them more choice and control over the help they can get.
THRIVE Transformation programme	In East Sussex - a means of improving outcomes for children by investing more money in the early help services to give families the support they need <i>before</i> they get into difficulties. The thinking is that if families solve their problems before they escalate, the need for more costly social care services, such as Child Protection Plans or taking children into care, is reduced.
TYS Targeted Youth Service)	The Targeted Youth Support (TYS) Service offers young people advice, information and support around issues such as: sexual and mental health, drugs and alcohol, family and relationships, money and accommodation. Youth work sessions include: sports and arts based activities, getting involved in youth councils and local volunteering opportunities.
Youth Offending Team	The Youth Offending Team aims to cut youth crime by changing the behaviour of young people who offend. It helps them get into mainstream education and health services, so that they can be diverted from crime in the future.
VSB	Virtual Schools Bank.

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EAST SUSSEX COUNTY COUNCIL'S FORWARD PLAN

The Leader of the County Council is required to publish a forward plan setting out matters which the Leader believes will be the subject of a key decision by the Cabinet or individual Cabinet member in the period covered by the Plan (the subsequent four months). The Council's Constitution states that a key decision is one that involves

- (a) expenditure which is, or the making of savings which are, significant having regard to the expenditure of the County Council's budget, namely above £500,000 per annum; or
- (b) is significant in terms of its effects on communities living or working in an area comprising two or more electoral divisions.

As a matter of good practice, the Council's Forward Plan includes other items in addition to key decisions that are to be considered by the Cabinet/individual members. This additional information is provided to inform local residents of all matters to be considered, with the exception of issues which are dealt with under the urgency provisions.

For each decision included on the Plan the following information is provided:

- Page 53
- the name of the individual or body that is to make the decision and the date of the meeting
 - the title of the report and decision to be considered
 - groups that will be consulted prior to the decision being taken
 - a list of other appropriate documents
 - the name and telephone number of the contact officer for each item.

The Plan is updated and published every month on the Council's web-site two weeks before the start of the period to be covered.

Meetings of the Cabinet/individual members are open to the public (with the exception of discussion regarding reports which contain exempt/confidential information). Copies of agenda and reports for meetings are available on the web site in advance of meetings. For further details on the time of meetings and general information about the Plan please contact Andy Cottell at County Hall, St Anne's Crescent, Lewes, BN7 1SW, or telephone 01273 481955 or send an e-mail to andy.cottell@eastsussex.gov.uk.

For further detailed information regarding specific issues to be considered by the Cabinet/individual member please contact the named contact officer for the item concerned.

EAST SUSSEX COUNTY COUNCIL

County Hall, St Anne's Crescent, Lewes, BN7 1UE

For copies of reports or other documents please contact the officer listed on the Plan or phone 01273 335138

FORWARD PLAN – EXECUTIVE DECISIONS (including Key Decisions) –1 November 2016 TO 28 February 2017

Additional notices in relation to Key Decisions and/or private decisions are available on the Council's website via the following link:

<http://www.eastsussex.gov.uk/yourcouncil/about/committees/download.htm>

Cabinet membership:

Councillor Keith Glazier - Lead Member for Strategic Management and Economic Development

Councillor David Elkin – Lead Member for Resources

Councillor Chris Dowling – Lead Member for Community Services

Councillor Rupert Simmons – Lead Member for Economy

Councillor Carl Maynard – Lead Member for Transport and Environment

Councillor Bill Bentley – Lead Member for Adult Social Care

Councillor Sylvia Tidy – Lead Member for Children and Families

Councillor Nick Bennett – Lead Member for Education and Inclusion, Special Educational Needs and Disability

Date for Decision	Decision Taker	Decision/Key Issue	Decision to be taken wholly or partly in private (P) or Key Decision (KD)	Consultation	List of Documents to be submitted to decision maker	Contact Officer
14 Nov 2016	Lead Member for Education and Inclusion, Special Educational Needs and Disability	To seek approval to and authorise the publication of statutory notices in respect of a proposal to lower the school age at Telscombe Cliffs Primary School.		Local Members	Report, other documents may also be submitted	Jane Spice 01323 747425
15 Nov 2016	Lead Member for Resources	Adams Farm, Crowhurst, Battle To declare Adams Farm, Crowhurst, Battle surplus		Local Members	Report, other documents may also be submitted	Ralph Smart 01273 336999
15 Nov 2016	Cabinet	East Sussex Better Together Accountable			Report, other	Vicky Smith

		Care Model To approve the business case and plans to implement a test-bed year of Accountable Care in shadow form in 2017/18	KD		documents may also be submitted	01273 482036
15 Nov 2016	Cabinet	East Sussex Broadband: next steps To consider options for enabling even higher levels of broadband coverage, building on the success of the existing two contracts	KD		Report, other documents may also be submitted	Katy Thomas 01273 482645
15 Nov 2016	Cabinet	Treasury Management Annual Report 2015/16 and mid year report (2016/17) Review of Treasury Management performance.	KD		Report, other documents may also be submitted	Ola Owolabi 01273 482017
23 Nov 2016	Lead Member for Community Services	Eastbourne Town Centre Improvement Scheme - Gildredge Road design Decision on the placement of temporary bus stops in Cornfield Road and Terminus Road following a formal notice procedure		Local Members	Report, other documents may also be submitted	Andrew Keer 01273 336682
23 Nov 2016	Lead Member for Community Services	School Keep Clear markings and Mandatory Cycle Lanes working practice To consider the application of relaxations to national signing regulations with respect to progressing requests for enforceable School Keep Clear markings and with flow mandatory cycle lanes		Local Members	Report, other documents may also be submitted	Clare Peedell 03456080193
24 Nov 2016	Lead Member for Adult Social Care	Adult Social Care Complaints and Feedback Annual Report 2015/16		Local Members	Report, other documents may also be submitted	Janette Lyman 01273 481242

24 Nov 2016	Lead Member for Adult Social Care	Safeguarding Adults Board Annual Report 2015-16 To consider the annual report for the Safeguarding Adults Board (SB) which summarises the key achievements, impacts and learning from case reviews.			Report, other documents may also be submitted	Angie Turner 01273 482503
13 Dec 2016	Cabinet	Annual Audit Letter 2015/16 To consider the Annual Audit Letter and fee update for 2015/16			Report, other documents may also be submitted	Russell Banks 01273 481447
13 Dec 2016	Cabinet	To consider a report on the admission of Brighton and Hove City Council (BHCC) into the Orbis Partnership, which provides business services on behalf of East Sussex and Surrey County Councils.	KD		Report, other documents may also be submitted	Kevin Foster 01273 481412
13 Dec 2016	Cabinet	Council Monitoring: Quarter 2 2016/17 The consider the Council Monitoring report for Quarter 2, 2016 - 17	KD		Report, other documents may also be submitted	Jane Mackney 01273 482146
13 Dec 2016	Cabinet	Looked After Children Annual Report To consider the Looked After Children Annual Report			Report, other documents may also be submitted	Liz Rugg 01273 481274
13 Dec 2016	Cabinet	Sub National Transport Body To consider a report on the establishment of a shadow Sub National Transport Body (SNTB) in accordance with the Devolution and Cites Act.	KD		Report, other documents may also be submitted	Rupert Clubb 01273 482200

13 Dec 2016	Lead Member for Resources	Proposed disposal of land at Offham Road, Streat To seek Lead Member approval to declare the property surplus and to transfer for nil consideration to facilitate a bridleway creation.		Local Members	Report, other documents may also be submitted	Kate Nicholson 01273 336487
13 Dec 2016	Leader and Lead Member for Strategic Management and Economic Development	Funding Agreement with Hastings Borough Council - Coastal Communities Housing Scheme	KD	Local Members	Report, other documents may also be submitted	Ben Hook 01273 336408
19 Dec 2016	Lead Member for Transport and Environment	A27 East of Lewes improvement scheme - proposed consultation response To seek Lead Member approval for the County Council's consultation response to Highways England's consultation on smaller scale improvements to the A27 between Lewes and Polegate.	KD	Local Members	Report, other documents may also be submitted	Jonathan Wheeler 01273 482212
19 Dec 2016	Lead Member for Transport and Environment	Waste and Minerals - Monitoring Report 2015/16 and Local Aggregates Assessment To agree adoption and publication of the Monitoring Report and Local Aggregates Assessment. The Monitoring Report will cover progress on the Minerals & Waste Development Scheme, monitor the implementation of existing planning policies for minerals and waste. It will cover waste and minerals data for East Sussex, South Downs and Brighton & Hove. The Local Aggregates Assessment is a technical		Local Members	Report, other documents may also be submitted	Sarah Iles 01273 481631

		document monitoring the demand and supply of aggregates. Government Guidance has previously indicated that the Local Aggregates Assessment should be included in Monitoring Reports.				
21 Dec 2016	Lead Member for Community Services	East Sussex Against Scams Partnership To agree to support the establishment of the East Sussex Against Scams Partnership, and become one of the flagship Friends Against Scams local authorities and invite all Members to become an East Sussex "Scambassador" as part of the Friends Against Scams network.			Report, other documents may also be submitted	Lucy Corrie 01323 463421
21 Dec 2016	Lead Member for Community Services	To agree fees for additional peripheral services to facilitate accepting bookings at Southover Grange in December 2016.			Report, other documents may also be submitted	Steve Quayle 01273 337148
21 Dec 2016	Lead Member for Community Services	To consider a petition to reduce the 60mph national speed limit to 40mph on the B2188 from the Lye Green junction to Florence Corner junction in Groombridge		Lead Petitioner / Local Members	Report, other documents may also be submitted	Michael Higgs 01273 482106
16 Jan 2017	Lead Member for Education and Inclusion, Special Educational Needs and Disability	Age range changes at Shinewater Primary School To seek approval to and authorise the publication of statutory notices in respect of a proposal to lower the school age at Shinewater Primary School		Parents of Shinewater Primary School students East Sussex Children's Centre's	Report, other documents may also be submitted	Jane Spice 01323 747425

				Eastbourne Borough Council		
				Local Members		
23 Jan 2017	Lead Member for Transport and Environment	Wealden Local Plan proposed submission consultation To consider the response and representations to the Wealden Local Plan proposed submission		Local Members	Report, other documents may also be submitted	Ellen Reith 01273 481708
24 Jan 2017	Cabinet	Adoption of (1) the East Sussex, South Downs and Brighton & Hove Waste and Minerals Sites Plan, and (2) revised East Sussex Minerals and waste Development Scheme To inform Cabinet of the outcome of the Public Examination of the Submission Waste & Minerals Sites Plan and the recommendations of the Inspector, and, subject to the views of the Partner Authorities of Brighton & Hove City Council and South Downs National Park Authority, to recommend to County Council to adopt the final version of the Plan including the Authorities proposed Main Modifications and minor changes that do not materially affect the policies; and, to recommend the adoption of a revised Minerals and Waste Development Scheme.	KD		Report, other documents may also be submitted	Sarah Iles 01273 481631
24 Jan 2017	Cabinet	Appointment of External Auditor To consider the appointment of an External Auditor for East Sussex County Council.			Report, other documents may also be submitted	Phil Hall 01273 335808

24 Jan 2017	Cabinet	Conservators of Ashdown Forest Budget 2017/18 To consider the Conservators of Ashdown Forest budget 2017/18.	KD	Local Members	Report, other documents may also be submitted	Marie Nickalls 01273 482146
24 Jan 2017	Cabinet	RPPR Draft Council Plan 2017/18 Reconciling Policy, Performance and Resources - To consider the draft Council Plan 2017/18, the Revenue Budget, Capital Programme and Savings Proposals 2017/18.	KD		Report, other documents may also be submitted	Jane Mackney 01273 482146
24 Jan 2017	Cabinet	Treasury Management Strategy 2017/18 To consider the Treasury Management Strategy 2017/18.	KD		Report, other documents may also be submitted	Ola Owolabi 01273 482017
28 Feb 2017	Lead Member for Education and Inclusion, Special Educational Needs and Disability	To seek approval to and authorise the publication of statutory notices in respect of a proposal to lower the school age at Telscombe Cliffs Primary School.		Local Members	Report, other documents may also be submitted	Jane Spice 01323 747425